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## WASTE ENERGY AND WATER MANAGEMENT POLICY

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Stormking hereafter referred to as the Organisation, is committed to the responsible management of energy, water and waste.

By efficient management of these resources, the organisation aims to minimise expenditure and environmental impact while maintaining health and safety standards and an acceptable comfort level for employees and visitors.

This policy will be reviewed and updated annually by the Environmental Management Systems Co-ordinator.

This policy statement consists of a ten-point plan and will be implemented through a Strategic Energy, Water and Waste Management Action Plan.

### 1. Responsibility

The overall responsibility lies with the Environmental Management Systems Co-ordinator including day-to-day energy, water, domestic waste and recycling management and also day-to-day hazardous/special waste management.

The Environmental Management Systems Co-ordinator shall also endeavour to ensure the organisation meets its carbon reduction targets by advising on how technology may be used to greater effect

Policy, strategy and targets for energy, water and waste management will be the responsibility of the Management Review process

### 2. Selection and Purchase

Energy purchase is currently undertaken by the Managing Director who will negotiate with utility providers in line with the Energy Purchasing Strategy. Water and waste purchasing strategies will be developed. The Environmental Management Systems Co-ordinator will manage domestic waste, recycling and hazardous waste streams.

### 3. Investment in Energy, Water and Waste Efficiency

The Organisation will invest in energy, water and waste saving schemes with demonstrable benefit to the Organisation and the environment. Consideration will be given towards reinvesting savings achieved by good housekeeping measures (no cost measures) to be reinvested in energy efficiency projects.

The larger works and maintenance budgets will be used for strategic efficiency projects as appropriate.

Where available, grants will be sought to improve energy, water and waste efficiency.

### 4. Design and Legislative Requirements

Projected energy, water and waste costs, using Whole Life Cycle Costing techniques and in accordance with revised Financial Regulations, will be considered by the Managing Director in liaison with the Environmental Management Systems Co-ordinator for the design of any refurbishment and other capital projects. The Managing Director will ensure compliance with the "New Part L" and all other relevant guidance and legislation.

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#### 5. Purchase of Equipment

Energy, water and waste costs, using Whole Life Cycle Costing techniques and in accordance with revised Financial Regulations, will be considered by the Purchasing Section for the purchase of all new equipment with a material impact on energy, water and waste costs e.g. computers, catering equipment etc. The Environmental Management Systems Co-ordinator will be informed by Purchasing of decisions made, with a significant impact on energy, water and waste costs. Waste contractors will be subject to Duty of Care audits to ensure legal compliance.

#### 6. Energy and Water Information

Electricity, gas, oil and water meters will be read monthly and closely monitored against expected usage. The Managing Director will check invoices monthly against meter readings for gas, electricity water, using on-line data to be requested from and provided by suppliers and internal sources, and work to ensure payment on estimated readings is reduced. Abnormal consumption will be investigated by the Environmental Management Systems Co-ordinator and corrective action taken. Each year realistic energy targets will be set and monitored regularly by the Environmental Management Systems Co-ordinator. Targets will be set relative to past performance. Recycling targets for domestic waste will be set and performance monitored.

#### 7. Maintenance

Energy conversion plant, distribution systems and energy using equipment will be correctly maintained to avoid energy and water wastage.

#### 8. Awareness on Energy, Water and Waste

The organisation will adopt a holistic approach involving everyone associated with the Organisation – Employees, Sub-contractors, suppliers and all other stakeholders. Regular awareness initiatives by the Environmental Management Systems Co-ordinator for all employees will emphasise the cost and environmental benefits of saving energy and water, the environmental benefits of recycling and minimising waste production, the cost-savings benefits that already or could have been achieved and further opportunities available.

#### 9. Site Strategy

The Organisation will continually review its space allocation to ensure space is utilised in the most effective manner in terms of energy consumption and cost, and that control of energy costs and carbon emissions is intrinsically linked to the Organisation's Site strategy.

#### 10. Reporting

The Environmental Management Systems Co-ordinator will prepare an annual performance report benchmarking energy, water and waste costs against internal and external norms, comparing data against market-based comparators and reviewing energy consumption in CO2 equivalent terms. This will be submitted to the Management Review process

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Craig Cherry

Managing Director